



Friends of Morville School  
Morville Primary School  
Morville  
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## **Friends of Morville School Terms & Conditions**

### **About the PTA**

The role of the PTA is to bring together parents, teachers and sponsors to raise funds and to have fun doing it! With our fundraising we aim to enrich our children's education by providing valuable equipment, books and materials, and undertaking projects to enhance the building and facilities of the school. In addition, the PTA funds Christmas parties and other treats. We do this by organising a variety of fundraising social and educational events throughout the year.

All parents are automatically members of the PTA and we welcome anyone who has time, skills and talents to offer, or can help in any way with our fundraising activities.

### **Annual General Meetings**

We hold our Annual General Meeting (AGM) in September, at the start of the school year. At this meeting a committee is elected to run the PTA consisting of a chair, treasurer and a secretary. There is one teacher on the PTA and all consultation with the school is through them. Despite our roles (which are in accordance with national PTA rules) we are an informal group with a goal of trying to make fundraising fun.

## **Aims Morville School PTA**

- To enhance the education & wellbeing of the pupils of Morville School by providing or supporting provision of facilities & resources through fundraising
- To promote positive close co-operation & communication between parents & school staff
- To provide activities & events to support and enhance school provision

It is not the purpose of Morville School PTA to raise or discuss individual pupil or parent concerns. Such matters should be raised through the appropriate channels following school guidelines.

School management/operational procedures; curriculum or timetabling; staff selection and appointment; school hours or holidays and management of budget all fall outside the remit of PTA.

## **Communication within Morville School PTA**

One of the primary roles of the PTA is to build strong relationships among teachers, staff, students and the community at large. Relationships are built through communications. PTAs typically manage newsletters, events and meetings to promote communications.

## **Fundraising**

On behalf of the school PTAs help raise much needed money by organising and managing various fundraisers to support key priorities identified by the school throughout the year. The money raised by the PTA is used to promote educational opportunities such as IT equipment (whiteboards, computers), sports or school uniforms and other classroom supplies and materials.

Morville School Fund raising activities include:

- Cake Stalls
- Morville May Day Fete

- Christmas Events
- Social events throughout the calendar

### **Consultation and governance**

The PTA committee must keep the Headteacher and Governors informed about activities and key decisions through meetings between the PTA Chair, Headteacher and the Chair of the Governors. Minutes and a record of notes from PTA meetings should be maintained and shared following meetings.

### **NCPTA**

Morville School PTA is affiliated to the National Confederation of Parent Teacher Associations (PTA963118-76C5) and we have adopted the standard constitution.

### **PTA Meetings**

For 2016/17 we will hold meetings each term in the school and these meetings will be advertised in advance in both the school newsletter and on the playground announcement board.

As PTA members you are all invited to come along and have your say. If you cannot make a meeting, minutes will be published to all those on the PTA email distribution list, uploaded to the school website and displayed on the PTA notice board. If you have any suggestions that you would like to raise with the PTA Committee, then come and talk to us, either in the playground at the beginning or end of the school day

### **Reserves Policy**

The Morville School PTA has agreed that the reserves fund as of January 2017 stands at £2,000.

The Morville School PTA will not commit to fund items if the reserves sum is below £2,000.

### **PTA Committee Members (2016-2017)**

Sarah Jones	Chair 07915 089 455
Sally Powell	Treasurer
Nicola Power	Secretary
Mrs C Gould	School Representative
Abi Lee / Faye Thomas	Press / Publicity